



Call for Applications for Job Opportunities

The Civil Society Coalition on Oil and Gas in Uganda (CSCO) is implementing a project on enhancing petroleum governance and environmental sustainability in Uganda. The overall goal of the project is *to promote transparency, accountability, participation and environmental sustainability* in the governance of Uganda's petroleum resources in order to improve the welfare of Ugandans. The project interventions will be implemented at a national and sub-national levels. The expected project outcomes are threefold: (i) Improved legal and policy frameworks that support good governance of petroleum resources (ii) Increased stakeholder awareness and improved Transparency in the oil and gas sector (iii) Improved Engagement and Citizen Participation in decision making over management of oil and gas.

CSCO is a non-registered loose network of organizations and individuals working and engaging on issues of oil and gas governance development in Uganda. CSCO was formed in 2008 and is hosted by the Advocates Coalition for Development and Environment (ACODE). ACODE is the Fiscal Agent of CSCO, recruits staff on behalf of CSCO and provides the Secretariat. CSCO's vision is *a well-managed Oil and Gas sector for the benefit of all Ugandans*. CSCO's mission is *to foster an effective and efficient CSO Coalition that promotes good governance through networking, research, information exchange and advocacy in the oil and gas sector for socio-economic transformation of Uganda*.

As part of implementation of the above project, CSCO is in the process of recruiting qualified and experienced professionals for three positions. These positions are; Senior Research Fellow (one position) and Research Officers (two positions).

Position 1: Senior Research Fellow

Main duties and responsibilities

- Undertaking research and analysis on specific policy problems relating to extractives with particular emphasis on oil and gas governance and environmental sustainability as well as developing policy options for government policy makers.
- Developing Terms of Reference for various studies relating to oil and gas governance, conceptualizing and designing appropriate research strategies and methods, preparing policy research reports, policy briefs and other reports on selected identified policy issues.
- Preparing presentations and representing CSCO in various fora to disseminate research findings and recommendations.
- Designing strategies for CSCO's policy advocacy work to ensure that policy research and analysis activities undertaken contribute to good governance of the petroleum sector and improved community livelihoods.
- Developing project workplans, liaising with the monitoring and evaluation office and ensuring that projects outputs are delivered and project impacts are traced, documented and disseminated.
- Identifying policy advocacy issues, designing advocacy strategies and tools and undertaking

advocacy activities to ensure that policy problems identified through research and analysis are addressed.

- Providing leadership in organizing policy dialogues, workshops and strategic meetings to disseminate research findings and engage stakeholders to influence policy change.
- Liaising with Government technical officers, policy makers and development partners and building relevant constituencies within and outside government to support CSCO's policy advocacy work.
- Preparing technical notes and training guides and manuals
- Mentoring, guiding and supporting staff under the project to deliver on their workplans.
- Providing leadership and ensuring that activity reports and project reports are prepared and submitted on a timely basis.
- Undertaking capacity building activities to enhance the capacity of CSCO members, Local Government leaders and communities to undertake monitoring and advocacy activities to influence good governance of oil and gas sub sector.
- Writing fundable project proposals to support the work of CSCO.

Qualification and Experience

- A minimum of a Master's Degree in Development studies, Natural Resources Economics, Environmental Science Law or relevant social science disciplines from a recognized institution.
- Any other relevant post-graduate qualification and training in Natural Resources Governance, Extractive Industries, Environmental Sciences, Human Rights Based Approaches, Project Planning and Management.
- A minimum of 5 years of relevant working experience from a recognized institution/organization with evidence of research activities undertaken and published works.

Key competences

- Strong analytical skills, including the capacity to address complex policy issues in a multidisciplinary context.
- Ability to collect research data and write high-quality analytical research papers.
- Excellent organizational skills, including the ability to plan and conduct independent research.
- Ability to work efficiently under pressure and with minimum supervision; capacity to prioritize tasks, often with tight deadlines.
- Ability to use key software for aiding research and analysis, such as SPSS (and similar software), Epi data, Atlas.ti, Mendley/EndNote, and Microsoft Office.

Position 2: Research Officers (Two Positions)

Main duties and responsibilities

- Undertaking research activities, providing research assistance, collecting and recording data relevant to CSCO programming.
- Preparing research reports, producing articles, policy memos, information sheets and other related research products.
- Attending research and project meetings and taking record for the meetings.
- Preparing project activity reports and project progress reports.
- Tracking delivery on project outputs and documenting and disseminating project impacts.
- Organising and managing project events including; policy dialogues, research meetings, workshops and other meetings/conferences.

- Supporting the collection and accurate reporting of impact data related to the project in consultation with the M&E Officer.
- Providing support to CSCO coordination function by mobilising members to participate in CSCO activities, soliciting and documenting issues from members organisations that require joint action and advocacy.
- Supporting thematic working groups in planning and execution of activities.
- Preparing and ensuring timely submission of project narrative reports.

Qualification and Experience

- A minimum of a Degree in Development studies, Natural Resources Economics, Environmental Science, Law or relevant Social Science disciplines from a recognized institution.
- Any other relevant post graduate qualification and training in Natural Resources Governance, Extractive Industries, Environment, Human Rights-Based Approaches, Project Planning and Management.
- A minimum of 3 years of relevant working experience from a recognized institution/organization with evidence of research activities undertaken and reports written.

Key competences

- Competence and skills in undertaking field studies, collecting and analyzing field data.
 - Competence and skills in project management.
 - Good writing skills.
- Mobilisation and Communication skills.

Contract Duration

The Contracts for both the Research Fellow and Research Officers shall be for a period of three years subject to renewal depending on availability of financial resources.

If you think you are the ideal candidate, submit your soft copy or hard copy of your application to the address below not later than **Friday 22nd November 2019.**

Human Resource Officer

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